

MINUTES

(To be approved at the next meeting)

Warlingham Parish Council

MINUTES OF THE MEETING OF WARLINGHAM PARISH COUNCIL HELD ON 1 NOVEMBER 2017 AT WARLINGHAM LIBRARY, SHELTON AVENUE, WARLINGHAM.

PRESENT: Cllr Simon Morrow (in the chair)
Cllr Nathan Adams
Cllr Charles Lister
Cllr Keith Prew
Cllr Robin Bloore
Cllr Anna Patel
Cllr Gill Woods

IN ATTENDANCE – Gina Caunt

17/175. APOLOGIES have been accepted from Cllrs Andrew, Cooley, Evans and Steer.

17/176. DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- (i) any Disclosable Pecuniary Interests (DPI's) in respect of any item(s) of business being considered at the meeting and/or
- (ii) other interests arising under the Code of Conduct in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. – None declared.

17/177. DISPENSATIONS – None requested.

17/178. MINUTES

The minutes of the meeting held on 4 October 2017 had been circulated and were signed by the Chairman as a true record.

17/179. MATTERS ARISING

- a. **Warlingham logo/flag** –Richard Bransby is working on the simplified design.
- b. **Street Lights turn off** – A letter has been received from SCC in response to that from the parish council stating that it does not intend to change its current policy. The response was noted and agreed that we ask SCC for analysis of crimes between midnight and 5am split between lit and unlit roads. **ACTION SM/GC**
- c. **Setting up of Traders Group** – No news to report as the traders are now busy with Christmas preparations.
- d. **Kenel Farm meeting** – It is hoped the meeting will take place on 8 November.
- e. **Police Surgery** – RB advised he is waiting for the Police to confirm when the surgery will take place.
- f. **Bond Road CRC** – It has been confirmed that Bond Road will open on Thursday, Friday and Saturday each week.

17/180. PLANNING

a. Report on the planning committee meeting of 1 November

The meeting scheduled for the 24 October was cancelled because it was not quorate and rescheduled for 1 November. At the meeting 11 applications were considered and three objections and one concern lodged.

17/181. FINANCE

a. Payments: The following payments were authorised

Gina Caunt (clerk salary for October)	£581.75
The Surrey Pension Fund (clerk pension for October)	£174.79
Tina Picanza (volunteer coordinator salary for October)	£191.62
Southdown PSV Ltd (Subsidised Bus Service)	£592.25
Gill Woods (ink cartridge)	£16.49
SSALC Ltd (Clerks conference)	£78.00
Cindy Steer (Plant and meeting refreshments)	£67.69
Gina Caunt (reimbursement for ground protection mesh)	£453.00

17/182. THE GREEN

a. The Green's Appearance and Vitality

The litter bin has been fitted outside 415 Limpsfield Road, GC to ask that it is fixed to the ground or a planter. NA has stained the new wooden post. The damaged highway sign will be replaced by Skanska. The hanging baskets have been planted up with winter plants, it is noted the basket opposite the Co-op has not been replaced. GC to speak with Contractor. There are several upturned pallets advertising a pressure washing service in the area, RB will report to SCC and TDC.

ACTION GC/RB

b. The Green Improvement Project

The working group is meeting on 9 November to decide how to move forward following the Capacity Assessment by Ardent. Random Greenway has completed a very helpful analysis of the Ardent report.

17/183. SURREY HIGHWAYS

a. Highways Defects

i. Matters outstanding

The leaning bollard by the Village Hall car park awaits repair, GC to chase SCC. SM will inspect the Leas Road hedge which reportedly needs cutting back and report to KE for action by the Blanchmans Committee if necessary. Leas Road/ Redvers Road junction flooding: Surrey will inspect.

ACTION GC/SM

ii. New issues

NA stated that the crossing outside Greenacres Lodge has eroded at the sides SM will have a look and report to SCC if necessary. The provision of a pedestrian crossing across Limpsfield Road near Crewes Lane is currently on a Surrey Highways list of desired improvements. However, a new crossing has been installed outside Greenacres Lodge paid for by the Developer so this is no longer required. It was agreed this should be substituted with widening of the corners in Crewes Close to try to alleviate the erosion caused by large vehicles. SM to advise Cllr Hodge and Highways of the Parish's view.

ACTION SM

b. Warlingham Rugby Club anti-social parking

There has been a complaint about anti-social parking by visitors to the club. SM will draft a formal letter to the Club asking them to do what they can to improve behaviour including providing a parking steward.

ACTION SM

17/184. WARLINGHAM APPEARANCE

a. Bulb planting – AP will obtain the licence to plant bulbs once she has ascertained that we are not required to pay for it. The bulb planting will take place on 25 November.

ACTION AP

b. Other – CS will meet with the Tenant of the field regarding the hedges bounding the horse field at the junction of Westhall and Hillbury Road.

ACTION CS

17/185. WARLINGHAM LIBRARY

Performance continues to be very good, issues are up 0.69% and visits have increased by 4.8%. Rhyme time attendance has increased and on average there are ten children per session.

17/186. COMMON LAND

CL has still to meet with KE for the handover of responsibility for monitoring the Common Land. Following the advice and information received from the Tree Officer at TDC GC is proceeding to instruct Quaife Woodlands to carry out the tree inspection.

ACTION KE/CL

17/187. WARLINGHAM WAR MEMORIAL

RB has received three quotations for cleaning; the grant application is to be submitted to the War Memorials Trust.

ACTION RB

17/188. SNOW CLEARING PREPARATION FOR WINTER 2017

KP confirmed the gritter is functioning and that he will request six bags of salt from TDC. KP will contact existing volunteers to check their availability and advertise via CR6 and the PC website for new volunteers.

ACTION KP

17/189. ANNUAL REVIEW OF SUBSIDISED BUS SERVICE

The bus timetable was changed in the Summer by Southdown without consulting the PC. The change has meant that two morning buses now run very close together resulting in the second bus running empty. It was agreed that our subsidy for one of these buses couldn't be justified and should cease following the three-month notice required. SM to draft the letter to be sent to Southdown and copied to SCC. Cars are parking opposite the bus stop by Upper Warlingham train station blocking the traffic when a bus is at the bus stop. It was agreed that the Bus Company and the PC will write to SCC asking for parking restrictions. The annual meetings with Southdown will continue to review current issues.

ACTION SM

17/190. MINT WALK PLAYGROUND UPDATE

A meeting was held on 10 October attended by Cllrs NA, RB and CS along with TDC and a Local Police Officer. It was reported that the situation has improved and that the Police continue their visits. SCC will match our contribution of £2000 towards the provision of CCTV, and TDC has advised they will match funds raised. The group needs to raise another £2000 and is pursuing various avenues. There has been no progress on keeping the streetlights on in Mint Walk, so it was agreed we will write to the Surrey Police Commissioner, cc to Police Sergeant Underwood asking for police support. RB to draft the letter. The next meeting will be held on 23 November.

ACTION RB

17/191. COMMUNICATIONS

- a. **Website** – Councillors new profile pictures have been uploaded to the website. KE to be asked to take photos of those who weren't photographed last month. KP has uploaded a press release about Warlingham Remembrance Service.**ACTION KP/KE**
- b. **CR6** – SM will write an article about Street Lights and the success of the library and also submit KP's piece on Snow Clearing. **ACTION SM**
- c. **Facebook Page** – GC will ask Jane Newsome to post details about Snow Clearing volunteers and a link to the article on our website regarding street lighting. **ACTION GC**

17/192. OUTSIDE BODIES

Reports of meetings attended – GW attended a recent WW1 meeting and a Sure Start meeting. AA attended a recent East Surrey Dial a Ride meeting.

17/193. CORRESPONDENCE

- a. A letter has been received from Warlingham Green Medical Practice in response to our letter sent to them recently regarding our concern about the increase in parked vehicles in Church Road. They state that they cannot remove the barriers to their car park due to staff demand and safety issues but confirm that they support our request to Surrey County Council that parking is limited to two hours at the Limpsfield Road end of Church Road.

The meeting closed at 21.50

NEXT MEETING 6 DECEMBER 2017

Signed.....Date.....