

**Members of Warlingham Parish Council are summonsed to attend the meeting  
to be held at Warlingham Community Library, Shelton Avenue, Warlingham, CR6 9NF  
on Wednesday 4 December 2019 at 7:45pm**

*At 7:30pm, prior to the commencement of the meeting, a period not exceeding 15 minutes will be  
allowed to enable members of the public to bring matters of interest or concern  
to the attention of the Parish Council.*

**AGENDA**

- 1. Apologies**
- 2. Code of Conduct** (declarations of interest by Councillors).
- 3. Dispensations** – to confirm that a dispensation is in place so that Councillors can participate and that the council can remain quorate in respect of item 8c below.
- 4. Minutes** – to approve the minutes of the previous meeting held on 6 November 2019.
- 5. Matters arising** from previous meetings (for information only)
- 6. Tandridge District Council’s Local Plan**  
To receive an update on matters relating to the Public Hearing and the emerging Plan and Councillors to discuss and agree next steps.
- 7. Highways and transport**  
To discuss and agree next steps in respect of new and existing issues.
- 8. Finance**
  - a) A discussion about the (statutory) role of the Council’s Responsible Finance Officer
  - b) The Clerk to provide a summary of the Council’s bank balances, reserves including Community Infrastructure Levy and payments and receipts in the last full month.
  - c) To approve expenditure with respect to grant applications received and following discussions held on 12 November 2019.
  - d) Councillors to review and discuss the Council’s draft budget for 2020/21.
- 9. Warlingham Green – appearance and vitality**  
Councillors to address issues relating to the Green including flag flying protocols and banner requests and to agree next steps.
- 10. Warlingham Appearance**  
To consider any reports and proposals and Councillors to agree, if appropriate, related expenditure.
- 11. Planning**
  - a) To receive a report of the Planning Committee meeting of 19th November and to consider any recommendations from the Committee and;
  - b) To be advised of the Committee’s meeting dates for 2020.
- 12. Correspondence and consultations**  
Items for consideration by Councillors including consultations and, if appropriate, agreement of next steps.
- 13. Outside Bodies, Committees and Public Events**  
Reports from Councillors in respect of recent events including the Warlingham Christmas Lights Switch-On 2019 and future events and, if appropriate, approval of related expenditure.
- 14. Communications**
  - a) to agree items for the next CR6 magazine article
  - b) Councillors to propose topics for posting to the Council’s website and Facebook page.
  - c) To publicise the Library and Parish Council’s opening times during the Christmas and New Year period.

**15. Payments**

To authorise the list of payments supplied by the Clerk including additional expenditure in relation to Remembrance Day 2019 (if applicable) and any items of future expenditure.

**16. Next meeting**

a) To confirm details of the next meeting on Wednesday 8 January 2020.

b) Councillors to consider and agree arrangements for the 2020 Annual Parish Assembly.

**17. Sub-section 2 of the Public Bodies (Admissions to Meetings) Act 1960** – any items that, by resolution, require consideration and/or a decision whilst excluding the public.

**MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND.**