

**MINUTES OF THE REMOTE\* MEETING OF  
WARLINGHAM PARISH COUNCIL HELD ON 5 AUGUST 2020**

***Councillors (Cllrs) present:***

*Charles Lister (Chair), Robin Bloore,  
Geoffrey Kempster, Simon Morrow, Anna Patel (part),  
Keith Prew, Jeremy Pursehouse*

***Attending:***

*none*

*Meeting opened at 7:45pm and closed at 9:10pm*

***In attendance:*** Simon Bold, Clerk

**1. APOLOGIES**

Cllrs Nathan Adams, David Cooley, Ed Ralph and Cindy Steer had provided their apologies prior to the meeting.

**2. CODE OF CONDUCT**

The Clerk confirmed that no Cllr had made a change to their existing Notification of Interests form since the last meeting.

No Cllr declared any Disclosable Pecuniary Interest and/or 'Other Interests' in respect of items on the agenda.

**3. DISPENSATIONS**

None.

**4. MINUTES**

Cllrs approved the minutes of the 8 July 2020 meeting. The Clerk to display copies on the Council's notice board and to upload a copy to the Council's website. SB

**5. OPEN SPACE STRATEGY (TANDRIDGE DISTRICT COUNCIL)**

Cllrs reviewed the draft Warlingham Action Plan, which formed part of the proposed Tandridge District Council (TDC) Open Space Strategy, and made a number of changes and comments.

In general, Cllrs agreed not to rule out the use of Parish Council Community Infrastructure Levy (CIL) funds for improvements to open spaces but acknowledged that these reserves were currently committed and could be limited in future.

The Clerk to send the amended Action Plan back to TDC. SB

*Cllr Patel left the meeting at this point.*

**6. PREMISES LICENCE APPLICATION**

Cllrs reviewed the John Fisher Sports Club premises licence application and details of subsequent changes advised by TDC earlier in the day.

Cllrs raised a number of concerns for the Clerk to submit to TDC by 6<sup>th</sup> August at the latest. SB

**7. GREEN IMPROVEMENT SCHEME**

Cllr Morrow provided a verbal summary of activity since the last Council meeting.

The Phase One design had been amended in response to the report on it by Surrey County Council (SCC) Highways. Agreement had been reached on SCC's requirements for supervisory charges and future maintenance, but there was an outstanding issue regarding a performance bond. The CIL Bid had been drafted but could not be finalised and submitted until SCC Highways provided formal approval of the amended design. In SM

relation to the details of the CIL Bid, the Parish Council would take responsibility for the maintenance of the new street furniture. Cllr Morrow to confirm to the Clerk when to submit the CIL Bid, on behalf of the Council, to TDC.

**8. CLERK'S REPORT**

The Clerk provided Cllrs with an update on a number of matters raised at earlier meetings including confirmation of the Bond Road Community Recycling Centre.

Cllrs to send the Clerk, before the next meeting, their nominations of highways projects for possible joint funding with the County Cllr – all to be reviewed at the next meeting.

The Clerk advised that he would request a quote for the replacement of three posts around the seating area outside 415 Limpsfield Road and that the Society of Local Council Clerks has organised a Climate Change webinar (for Parish and Town Councils) on the 30<sup>th</sup> September 2020 – the Council could nominate two participants.

ALL

SB

**9. SUB-SECTION 2 OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960**

None.

*\*Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations 2020.*